

**JEFFERSON COUNTY  
LOCAL EMERGENCY PLANNING COMMITTEE**

COMMITTEE MEMBERS: GAIL SCOTT, ADAM BOLS, ROBERT DEWOLFE, DONNA HAUGOM, SHERIFF PAUL MILBRATH,  
PAUL HABLE, CAPTAIN DUANE SCOTT, NYCOL HABERMAN, CHIEF VERN BUTZINE, RYAN LESLIE, ANGELA SWINEHART,  
KRAIG BIEFELD, RYAN ELLIFSON, CHRISTOPHER BACH, JEFF LARKIN, CODY HORLACHER, MICHAEL CLISH

UW-Extension (Lower level of Workforce Development Center) Room 12  
864 Collins Road, Jefferson WI 53549

**Wednesday, August 16, 2017 at 1:00 p.m.**

1. Call to Order
2. Roll Call (establish a quorum)
3. Certification of Compliance with the Open Meetings Law
4. Review of the Agenda
5. Citizen Comments (Members of the public who wish to address the committee on specific agenda items must register their request at this time)
6. Discussion and possible approval of February 24, 2017 and May 17, 2017 Meeting Minutes
7. Communications
8. Discussion of and possible approval of LEPC By Laws
9. Discussion on Hazardous Materials Spills/Billings – from 05/17/17 to 08/15/17
10. Updated Off-site Plans (05/17/17 to 08/15/17)

2017 Plan of Work – 2<sup>nd</sup> Half

- Jefferson County-Wide Farm Plan – plan update in progress
  - Jones Dairy Farm (Update) – Fort Atkinson – Anhydrous Ammonia, Max Daily Amount Reported 94,500 lbs., Sulfuric Acid, Max Daily Amount Reported 4,266 lbs. – visit complete – plan update in progress
  - LD Foods (Update) – Jefferson- Anhydrous Ammonia, Max Daily Amount Reported 1,538 lbs. – visit complete – plan update in progress
  - Wal-Mart Supercenter 3499 (Update) – Jefferson – Sulfuric Acid, Max Daily Amount Approximately 1,600 lbs. – visit complete – plan update in progress
  - Watertown Water Department West Street (Update) – Watertown – Chlorine, Max Daily Amount Reported 750 lbs. – visit complete – plan update in progress
  - Watertown Water Department First Street (Update) – Watertown – Chlorine, Max Daily Amount Reported 750 lbs. – This site is currently under construction and work is approximately 2 months behind schedule. The EHS may not be back on-site until mid to late September. The state office has given us permission to push this plan to first half of 2018.
  - Trek – WI Distribution Center (New Plan) – Johnson Creek – Sulfuric Acid, Max Daily Amount Reported 4,325 lbs. – visit complete – plan update in progress
  - Frontier Communications (New Plan) – Lake Mills – Sulfuric Acid, Max Daily Amount Reported 1,226 lbs. – visit complete – waiting for information from contact at Frontier regarding the actual battery make up – I believe they may actually fall under the planning threshold.
  - Frontier Communications (New Plan) – Waterloo – Sulfuric Acid, Max Daily Amount Reported 544 lbs. – if this amount is verified as accurate this will not be considered a planning facility – waiting on further information from the facility.
11. Agency Updates
    - a. American Red Cross
    - b. Salvation Army
    - c. South Central Health Care Coalition

12. Correspondence

13. Set Time/Date Next Meeting Tentative – November 15, 2017 at 1:00 p.m., UW-Extension Room 12

14. Adjourn

A quorum of any Jefferson County Committee, Board, Commission or other body, including the Jefferson County Board of Supervisors, may be present at this meeting.

Individuals requiring special accommodations for attendance at this meeting should contact the County Administrator 24 hours prior to the meeting at (920) 674-7101 so appropriate arrangements can be made